Executive Director Report

For Month Ending: June 2012

State Committee Participation

ITEC: (Executive council comprised of private and public representatives charged with the adoption of IT policies for the state enterprise (All Branches))
- Did not meet. Governor has not made appointments to Council.

ITAB: (State IT representatives who meet monthly to discuss ongoing upcoming and current status of issues facing the state IT enterprise.)
- Met June 19
- Meeting was devoted to describing the Kansas Criminal Justice Information Systems (KCJIS). KCJIS is an enterprise approach to communications amongst agencies and entities devoted to the criminal justice in Kansas.
- Presentations were given by Gordon Landsford from KCJIS, Steve Montgomery from KBI, and Mark Thurmon of the Ks Highway Patrol.
- Thurman described the anew application eCitation which allows patrol officers the ability to issue traffic citation electronically which eliminates tracking of numbered paper tickets, eliminates difficult to read tickets, and the smooth system integration.

Information Technology Security Council (State agency representatives who provide oversight and policy recommendation to ITEC regarding IT security issues for the state)
- Did not meet

Information Technology Identity Management Group (Public Key Infrastructure (PKI))
(State representatives across the enterprise who provide oversight for the digital signature initiative)
- Met June 8th.
- Provided financial report to group
- Status meeting of current issues, entities currently involved in PKI.

GIS Policy Board
- HB 2175 creates the Kansas Geographic Information Systems Policy Board within the Office of Information Technology Services to coordinate and promote efficiency in geographic information systems used throughout Kansas. It would be a standing advisory committee to the Information Technology Executive Council. The Board would consist of 23 members, with 11 to be appointed by the Governor and the other 12 members statutorily defined officials or their designees. INK is a member of the board. I have been involved in the discussions to develop a road map to begin the process of the development of a strategic plan to incorporate the greater utilization of GIS information. The first meeting of the board is July 13th.

- Brainstorming discussions have included;
  - Understanding the GIS resources (mapping) currently developed by of the Data Access and Support Center (DASC) and categorizing those applications into the functions of government
  - The collection of property deeds in the KEEP database and the authentication of those records for sale to the citizens and businesses
  - Performing a joint meeting with the GIS Policy Board and the INK Board of Directors.

University of Kansas Presentation
- Was invited by Mr. Friend to present to his class of KU students of public administration
- Presented overview of INK and the uniqueness of the organization
- Great discussion and my thanks to Mr. Friend for inviting me and providing the opportunity to speak about INK.

Network Kansas Onsite Visit
- Mr. Schlinsog, Mr. Dreiling and I traveled to Andover, Kansas to visit the Network Kansas call center facility.
- Network Kansas maintains a network of providers which can assist prospective and existing businesses with funding, planning, and accounting services in order to provide guidance to businesses who wish to relocate, establish or expand their business in Kansas.
- Erik Pedersen and Steve Radley of the Center for Entrepreneurship provided an overview of the facility and described the funding of the organization
- We then traveled to the call center facility for a tour
- The call center is staffed with students from Wichita State who receive credit hours for participation.

State Treasurer Credit Card Processing Contract
- Several weeks ago INK was informed that a credit card processing contract with the State Treasurer had been established and INK's transactions were involved.
- It is important to understand that INK was never contacted during the development or negotiation of the contract. INK was contacted after the contract had been established.
- Bank of America won the contract and contacted INK to establish a timeline for migrating credit card processing from a discontinued gateway to a new gateway
- On a conference call held July 6th, it was identified and acknowledged that the credit card processing contract for INK was established using the FEIN number of a private entity (KIC) and should not have been included in the merchant ids included with the State Treasurer contract.
- The KIC contract for processing credit cards was established in the late nineties. Since then, the processors have been migrated from Paymentech to Chase to now Bank of America. Bank of America acknowledged that there was likely a loss of the original contract or any documentation regarding this account at some point during the transitions.
- I encouraged the establishment of new documentation, including rates be re-established to eliminate the confusion in the future and also expressed my concern that the rates provided to the State Treasurer also be protected.
- KIC utilizes PayPal/Verisign as the credit card processor and the migration from the discontinued payment gateway has already been completed.

Kansas Dept. of Labor ACH Processing
- Met with Sec. Brownlee, CFO and Chief Legal Counsel to discuss ACH processing fee.
- Agency received bid to perform ACH processing for $.34 ea. from UMB
- Explained enterprise approach for the fee helping to accommodate the web development of the smaller volume agencies and risk avoidance with INK fee.
- Explained what additional services are utilized and available by participation, i.e., customer support, customer billing, reconciliation, and enterprise service consolidation.
- Agency to send proposal to INK for consideration.

INK Initiatives:

INK Finance Committee
- Will meet July 9, 2012 to discuss financial reports.
- Will report to the board any issues.

INK 2011 Financial Audit

- Continue to supply Berberich and Trehan with documentation and confirmation letters for the INK 2011 annual financial audit.
- Auditors visited INK office for onsite interviews and document confirmation.
- Expect presentation of the financials at the August board meeting.

INK Data Center Move
This initiative is to move the current data center information to a state of the art data center in Virginia with redundant services residing in Texas
- Delivered letter provided by counsel to KIC describing contract breach given the board's understanding that the facility in Texas was/is not a load balanced active system.
- Received letter from NIC/KIC stating the language in the Remote Hosting Plan is accurate and that the redundancy cannot be performed until all applications have been migrated to the Virginia facility
- Migration schedule will be discussed at the July board meeting but currently includes ongoing migration of applications, with agency approval thru August. Proposed migration includes a weekend of downtime to complete the migration the third weekend of August.
- All applications currently residing in the Virginia facility are being backed up on the Avamar environment in the OITS datacenter.

Application Analysis on the INK Avamar Server
- Mr. Minihan and I anticipate having a solution to provide to the INK board in July to explode the applications contained on the Avamar server to a third party hosting provider and contract with a separate Kansas City based company to perform the analysis of the applications.
- We are meeting with the analysis provider this Monday to discuss their capabilities and required deliverables.
- INK has budgeted $100k to perform the analysis

Existing State Entity Grants:
*changes are underlined in red

Kansas Partnership for Accessible Technology
     Amount Requested: $160,000
     Total Expended: $79,020
     Remaining Balance: $80,080
     Nature of Request: Accessibility Measurement Tool and Closed Captioning
- Status: Ongoing
- $11,809 expended April12, 2012 for modification/configuration requirements to meet Kansas needs. Password functionality and KS password schema and creation of inventory by file type of state agency websites.
- Original Grant End Date: December 2011

Kansas Department of Administration
     Amount Requested: $145,000
     Total Expended: $6,750
     Remaining Balance: $138,250
     Nature of Request: To determine the barriers, social and mechanical, for data sharing activities across the enterprise
          Status: On-going
          Original Grant End Date: December 2011